



SOROPTIMIST
Best for Women

*Improving the lives of women and girls through
programs leading to social and economic
empowerment.*

SOROPTIMIST INTERNATIONAL OF THE AMERICAS

*****New and Improved*****

Soroptimists Celebrating Success Awards – Club Instructions and Entry Form

Soroptimists Celebrating Success Awards recognize outstanding club projects that improve the lives of women and girls through programs leading to social and economic empowerment or promotes Soroptimist as an organization that improves the lives of women and girls. These awards recognize the best practices of Soroptimist clubs in each of the four pillar areas supporting the SIA strategic plan: fundraising, membership, program and public awareness. Due to the region on **July 1** of each year, the Soroptimists Celebrating Success Awards honor outstanding programs undertaken in that club year.

The region governors and SIA board of directors decided in June 2013 to revise the Soroptimists Celebrating Success Awards by adding a region-level component. By expanding the program to include a region-level component, clubs need only apply once to receive recognition for their best work at both the region and federation level.

The awards have been designed to recognize best practices in each region as well as over-all best practices for the organization. Each region will select a finalist in each of the four pillar areas. Four federation finalists will be selected from the region recipients to be celebrated as the best projects in the organization—projects from which all clubs can learn and celebrate.

Entries are due to your region chair on or before **July 1**.

Region Chair Name _____

Region Chair Email _____

Region Chair Address _____

If the region chair information is not listed above, please check the SIA leadership directory www.soroptimist.org.

Submission Information

- Entries must arrive at the designated region contact on or before July 1.
- Entries can be mailed or emailed.
- The project described on the entry form must be ongoing or completed and evaluated **prior to July 1**.
- Clubs may submit an entry for a project entered last year if it is ongoing and has **not** previously received recognition as a region or federation finalist.
- Club presidents must authorize submission of entries. As the entry form is a writeable form, typed signatures will be accepted.
- Shared projects among clubs are welcome. Please submit only one joint entry per project.
- Describe only one project per entry.
- Clubs may submit supporting materials such as photos or news clippings. Please mark them with the name of the club and the project name. These items will not be returned.
- If clubs wish to submit the same project in more than one category, a separate entry needs to be submitted that addresses the specific information needed for that category.

Judging Information

Entries will be judged at the region and federation level using the same criteria. There are general categories for judging and then more specific criteria for each of the categories. Entries must address the information requested for each category. Projects will be judged based on:

- The project benefited women and/or girls or promoted Soroptimist as an organization that improves the lives of women and girls through programs leading to social economic empowerment.
- The project supported SIA's efforts to increase its collective impact.
- The project was creative and innovative.
- The project achieved its goals and objectives.
- The specific requirements for each pillar category (see below).

Application Categories

Fundraising: This category recognizes club fundraising projects that are creative, successful and support women and girl-focused programs, including federation programs. The fundraising project should also raise awareness about the Soroptimist mission, involve the community and promote a positive image of the organization. Entries must include the following:

- Expenses of the project/event.
- Gross revenue (ticket sales, sponsorships, donations, proceeds from concurrent fundraisers such as a raffle or auction held during the event).
- Net revenue (gross proceeds minus expenses).
- A list of projects supported by net revenue.
- In addition to the criteria listed above, fundraising entries will also be evaluated based on the level of the club's support of Soroptimist programs through Club Giving.

Membership: This category recognizes creative and innovative club recruitment and retention efforts that increases the number of members and/or enhances the club membership experience. Examples of such efforts include recruitment campaigns, new member sign-up events, holding innovative meetings, offering leadership development and mentorship opportunities and conducting regular club assessments. Entries must include the following:

- How the activity specifically increased membership and/or enhanced the membership experience of club members.
- A listing of SIA resources used and any other outside materials utilized.
- Testimonials about the activity from at least two current members who are not officers.

Program: This category recognizes club projects that improve the lives of women and girls through programs leading to social and economic empowerment. Projects should improve life for women and/or girls by addressing access to education, poverty, violence against women or other issues affecting economic and social empowerment. Entries must include the following:

- Information about the need being addressed.
- Methods used to address the need.
- Impact of the project including the number of women or girls helped and a description of how their lives were changed as a result of the project.
- Description of club member participation.

Public Awareness: This category recognizes clubs for carefully orchestrated public awareness efforts supporting the Soroptimist mission to improve the lives of women and girls. Examples of such efforts include participating in the Soroptimist Live Your Dream campaign; using federation-produced tools and resources to increase awareness of Soroptimist programs or other women- and girl-focused projects; and maintaining an engaging and professional website that promotes the mission. Entries must include the following:

- Steps taken to promote the club and its projects.
- Ways these actions helped raise the club's public profile.
- Ways these actions raised awareness of Soroptimist in the community.
- Outcome of the club's publicity efforts (new members, donations, etc.).

Awards

Regions will give four awards – one in each of the four areas. Region finalists will each receive a certificate and recognition from the region. The Soroptimist Board of Directors will select the top entry in each category from the region finalists. Federation recipients will be announced and honored at convention or the Governors Round Table. In addition, the federation recipients will receive recognition on the Soroptimist web site and in the *Best for Women* newsletter.

Only those projects that are truly best practices will receive awards at the region or federation level. **Awards are given at the judges' discretion.**

Soroptimists Celebrating Success Awards

Entry Form

Deadline: July 1

Completed entries must be received by your region chair by July 1. Entries received after that date will not be included in the awards judging. Supplemental information such as news clippings or photographs may be submitted; however they will not be returned. DO NOT send materials in binders or folders.

Please type or print clearly.

Club _____ Club Number _____

Region _____ Submitted by _____

Daytime Telephone _____ E-mail _____

Club presidents must authorize submission of a project. A typed signature will be accepted.

Club President _____

Signature _____

Daytime Telephone _____ E-mail _____

Project Information

Project Title _____

Date Established _____

Total club funds spent on this project in 2013-2014 _____

Total member hours spent on this project in 2013-2014 _____

Check the category being entered. Select only one category.

Fundraising

Membership

Program

Public Awareness

Project Description

Describe the project, how it benefits women/girls or promotes Soroptimist as an organization that improves the lives of women and girls, and the impact/outcome of the project. Please refer to the submission requirements and include all the information requested for the category. **Response may not exceed two (2) typewritten pages.**

Mail or email entries to:

Region Chair Name _____ E-mail _____

Region Chair Address _____